



## *Banquet Event Information Packet*

### **Description of Services**

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**Open Menu Service:** **Parties of 1 – 25**

All items from our Regular Menu are available. Each guest will order individually from the menu. Not recommended for parties larger than 25 people.

**Limited Menu Service:** **Parties of 26 – 29**

The host selects one of our Preset Menu packages or selects between three and five entrees from the Regular Menu. We will print menus for the reservation, or the host may print their own. Guests will order from the menus. Appetizers and desserts may also be offered. Required for parties of 26 to 29 people.

**Appetizer Buffet Service:** **Parties of 30 – 60**

The host selects a minimum of five or more items from our Appetizer Buffet Menu. The chosen appetizers are served as a buffet, with table service for beverage orders. The buffet will be refilled at no additional charge for up to one and a half hours from the start of the reservation time. Recommended for parties of 30 to 60 people.

**In-House Buffets:** **Parties of 30 or more**

The host selects a package from our In-House Buffet Menu. The meal is served as a traditional buffet, with table service for beverage orders. Appetizers and desserts may also be offered. Required for parties of 30 people or more.

### **Bar Services**

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**Cash Bar:** Guests purchase their own cocktails.

**Limited Bar:** Host purchases guests' cocktails, restricted to house and flavored margaritas, beer, and wine. Orders for any additional drinks are purchased by the guest on a cash bar basis.

**Open Bar:** Host purchases all of guests' cocktails, without restriction to type.

**Ticket Service:** Host limits purchases to a predetermined number of drinks per guest. Tickets are provided to each guest over 21 years of age to redeem upon ordering.

**Cash Limit:** Host predetermines a limited budget for alcoholic purchases. Our staff will inform the host when purchases are approaching the limit. The host can then choose to go to a Cash Bar or increase the limit.

## General Policies

**Deposit:** Deposits must be paid when making reservation. They are applied towards the final bill on the day of the party.

Amistad Room, Partitioned	\$200	Band Patio	\$500
Amistad Room, Full	\$500	Arbor Patio	\$500
Cielo Room	\$500		

**Cancellation:** Reservations must be canceled within **one week of booking** the reservation or the deposit will be forfeited.

**Room Fee:** The room fee includes all set up, break down, and linens for the tables. Guests can purchase more linen at \$10 per linen.

Private Room (San Miguel)	\$75	Band Patio & Cabana Area	\$300
Amistad Room, (Fireplace Side)	\$225	Arbor Patio	\$300
Amistad Room, (Window Side)	\$300	Cabana or Inside Bar Area	\$250
Amistad Room, Full	\$500		
Cielo Room	\$650		

There must be a *minimum purchase of \$1,000 in food only* (excluding sales tax, gratuity, fees, and bar sales) for the Cielo Room and Full Amistad Room. There must be a minimum purchase of \$750 in food (excluding sales tax, gratuity, fees, and bar sales) for the Band Patio or Arbor Patio.

**Pricing:** Prices are determined on a per person basis. Buffet prices for children 12 and under are half of the price listed for adults, not including the Appetizer Buffet.

Prices are subject to change without notice. However, prices are secured once the deposit and menu choices are received for reservations scheduled within 90 days. **Sales tax and a 20% combined service fee & gratuity apply to all items purchased.**

**If the host fails to pay any amount that is due during the event, all charges will be added to the credit card on file – including guests of the hosts that failed to pay.**

**Guest Count:** Reservations will be confirmed the week of the event. An accurate guest count is required upon confirmation. Otherwise, the guest count listed on the signed contract will be considered your guarantee. The confirmed guest count will be the minimum amount charged. Additional guests that arrive and are served above the confirmed headcount will be charged accordingly.

**Outside Desserts:** La Hacienda Scenic Loop charges a cake-plating fee of \$1.00 per person to provide china and flatware for all outside desserts. Hosts may waive this fee by providing disposable plates and plastic-ware. **NO OTHER OUTSIDE FOOD OR BEVERAGES PERMITTED.**

### Additional Information:

- Reservations are booked for 3 hours. Additional time can be arranged and charged at \$100 per hour.
- All alcohol must be purchased through La Hacienda Scenic Loop per TABC regulations.



- Bands, DJs, or any form of live music must be approved in advance by management.
- **Decorations: NO** confetti, holes in the wall, or lit candles. If confetti is brought there will be a **\$100 clean-up fee**.

**For more information**, or to make a reservation, please call the restaurant at (210)687-1818 and ask for the manager on duty.

## *Description of Facilities*

### **Available for Private Rental:**

#### **San Miguel Room\***

*Capacity around 10-20*

The San Miguel Room is the smaller private dining room, which provides an intimate setting that is ideal for smaller gatherings.

#### **Amistad Room & Courtyard\***

*Capacity around 100-120*

The Amistad Room is a wonderful space to host larger groups.

#### **Amistad, Partitioned\***

The Amistad with Courtyard Access  
The Amistad with Fireplace View

*Capacity around 30-50*

*Capacity around 25-35*

#### **Cielo Room & Veranda\***

*Capacity around 80-100*

The Cielo Room is a perfect, tranquil setting for large rehearsal dinners, small wedding receptions, meetings, and conferences. Guests will enjoy a beautiful view of the scenic landscape from inside or on the balcony.

#### **The Arbor Patio**

*Capacity around 60*

The Arbor Patio offers flagstone patios, Live Oak trees and beautiful landscaping, which provides the perfect setting to celebrate any special event. Several nights a week, musicians perform on the outdoor stage.

#### **The Bar at Scenic Loop**

*Capacity around 30*

The Bar at Scenic Loop is a casual space for friends to visit while waiting for a table or to meet over an ice-cold beer or margarita.

#### **The Band Patio & Cabana Area**

*Capacity around 50-60*

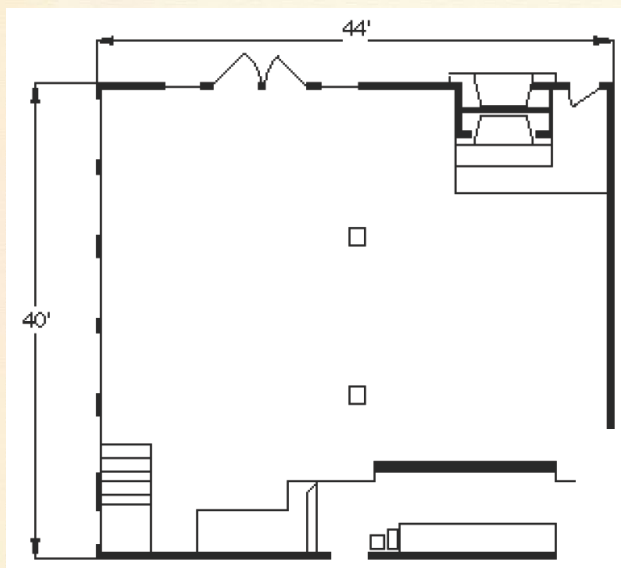
The Cabana Bar is a great area for entertaining clients, throwing an employee appreciation party, or celebrating a milestone birthday. This venue is perfect for drinks and heavy Hors d' Oeuvres.

\*Band Patio comes with the Cabana Area. However, there is an extra fee to open the private Cabana Bar.

# Description of Facilities

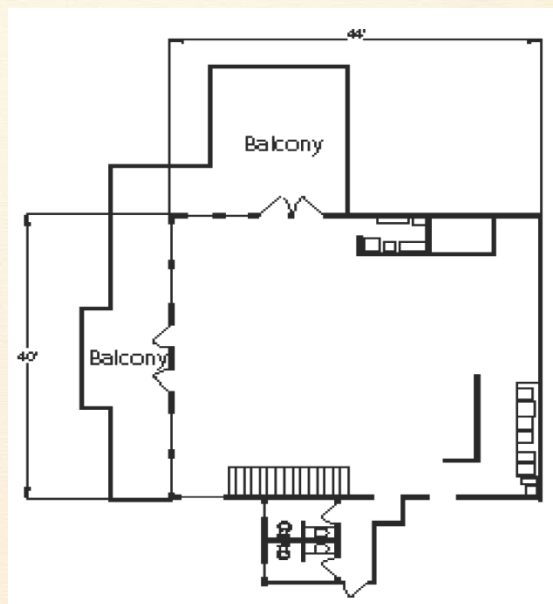
## The Amistad Room

(Downstairs)



## The Cielo Room

(Upstairs)



# Decoration Rental

### Projector Screen Rental

\$50

Projector not included.

### Podium

\$30

### San Antonio Style Missions Fiesta Decor Rental

\$300

Host the ultimate Fiesta with Mexican Fiesta party décor! Celebrate your event decorated Fiesta-themed with beautiful uplifted San Antonio styled Missions, colorful and festive table liners. This fee includes the setup and breakdown of décor.

\*Breakage fee applies



## *Appetizer Buffets*

*Available for parties of 30 – 60 people.*

Choose a **minimum** of 5 or more items from the options below.

### **Classic Selections:** \$3.75 per person per item


Stuffed Jalapeños	7-Layer Dip
Chile con Queso	Tamales
Mini Chicken Flautas	Mini Bean & Cheese Chalupas
Guacamole	Fruit Tray
Hot Wings with dipping sauce	Vegetable Tray
Chicken Nuggets	Cheese Tray
Spanish, Swedish, or Barbequed Meatballs	
Mini Quesadillas with Poblano peppers	

### **Premium Selections:** Priced as noted per person per item

Mini Fajita Tacos	\$6.00	Street Tacos	\$6.00
Beef, Chicken, or Mixed		Al Pastor, Sautéed Beef, or Chicken	
Beef Empanadas	\$5.00	Tex-Mex Cheese Enchiladas	\$5.00
Pollito en Salsa Sampler	\$5.00	Petite Camarones Tropicales	\$6.00
Acapulco Ceviche Cups	\$5.00	Coctel de Camaron Cups	\$5.00
Churrasco Steak Bites	\$6.00	Grilled Shrimp Ajillo	\$6.00

#### **Appetizer buffets include:**

Pico de Gallo, Sour Cream, Chips, Salsa, Chimichurri, Iced Tea, Sodas, Coffee, or Lemonade.







# *In-House Buffet Menu Options*

*Available for parties of 30 or more*

## **The Mariachi**

\$24 per person

Cheese Enchiladas

Crispy Beef Tacos

Taco accompaniments: Lettuce, Tomato, & Shredded Cheese

## **The Mazatlan**

\$30 per person

Grilled Beef, Chicken,  
or Mixed Fajitas  
Grilled Vegetables  
Guacamole

## **The Monterrey**

\$28 per person

Grilled Chicken Breasts topped with  
melted Chihuahua cheese  
Served with three sauce options  
Guacamole

Creamy Poblano, Spicy Chipotle, & Ranchero  
Sauces

## **The Mofobo**

\$32 per person

Grilled Beef and Pork, Mofobo Style  
Grilled Vegetables  
Guacamole

## **The Tampico**

\$34 per person

Grilled Filete a la Tampiquena  
Ranchero Sauce  
Chicken Enchilada Verde  
Guacamole

## **The Parillada**

\$38 per person


Grilled Pork Chops  
Grilled Chicken Breast  
Grilled Beef Fajitas  
Grilled Short Ribs  
Guacamole

## **The Sierra Madre**

\$38 per person

Taquitos de Pueblo (Appetizer)  
Quesadillas with Poblano (Appetizer)  
Grilled Beef and Chicken Fajitas  
Cheese Enchiladas  
Sour Cream and Guacamole

In-house buffets include the following, except as noted: Spanish Rice, Refried Beans, Pico de Gallo, Flour Tortillas, Chips & Salsa, Iced Tea, Sodas, Coffee, or Lemonade.





## *In-House Buffet Enhancements*

### **Appetizers & Accompaniments**

Priced per person

Stuffed Jalapeños	\$2.00	7-Layer Dip	\$2.50
Chile con Queso	\$2.00	Tamales	\$2.00
Mini Quesadillas	\$2.50	Mini Chicken Flautas	\$2.00
Cheese Enchiladas	\$2.50	Sour Cream	\$0.75
Shredded Cheese	\$0.75	Guacamole	Market Price
Petite Camarones Tropicales	\$5.00		

### **Platters**

Botana Platter	Serves 20-25	\$189.95
Includes Stuffed Jalapeños, Mini Quesadillas, Tamales, Beef Empanadas, Mini Chicken Flautas, & Guacamole		
Veggie Tray	Serves 30-40	\$59.95
Cheese Tray	Serves 30-40	\$59.95
Seasonal Fruit Tray	Serves 30-40	\$69.95

### **Desserts**

Single Portion Options:

Priced per person

Tres Leches Cake	\$4.95
Sopapillas	\$1.50
Flan	\$4.95
Butterfinger Brownie	\$4.95
Upside-down Appie Pie with Pecans	\$4.95





# Reservation Party Agreement

Today's Date \_\_\_\_\_ Reservation taken by \_\_\_\_\_

Name on Reservation \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Alt. Phone \_\_\_\_\_

Email Address \_\_\_\_\_

What's the event for? \_\_\_\_\_

Reservation Date \_\_\_\_\_ Day of week \_\_\_\_\_

Number of Guests \_\_\_\_\_ Room/Area \_\_\_\_\_

Room Fee \_\_\_\_\_ Deposit \_\_\_\_\_

Arrival Time \_\_\_\_\_ Room Setup Time \_\_\_\_\_

Food Service Times \_\_\_\_\_

**Appetizer** \_\_\_\_\_

**Main Entree** \_\_\_\_\_

**Dessert** \_\_\_\_\_

**Bar Selection** \_\_\_\_\_

Additional Notes \_\_\_\_\_

Payment Information			
AMEX	Visa	MC	Discover
CC Number		Exp. Date	CVV

\*By providing a deposit you accept and agree to be bound by this agreement, regardless of a signature being provided.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

